

CONFIDENTIAL

9 March 1961

MEMORANDUM FOR : Director of Logistics
Attention : Chief, Procurement Division
Through : Chief, Physical Security Division, O/S
SUBJECT : Typewriter Procurement

1. We request that all electric typewriters procured in the future for use by the DD/P, at headquarters and in the field, have the following two features:

- a. Pica type.
- b. Paper carbon ribbon feed.

2. The desirability of these two features has been established by tests conducted by the Technical Services Division on equipment and material used in connection with our Central Retrieval System to determine typewriter requirements for producing the best photographic results.

3. Justification for Pica Type:

The TSD tests show that Pica type is satisfactory. Although there are types superior to Pica for our purposes, these are not in common use and their adoption as our standard would probably present cover and field procurement problems.

4. Justification for Carbon Ribbons:

a. Carbon ribbons provide consistently good quality print for photographic purposes.

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b. Under controlled conditions, cloth ribbons can give as good results as carbon ribbons. In actual use, we cannot assure these controlled conditions and therefore will obtain better results with the carbon ribbon, e.g.,

(1) The typist's failure to change a worn ribbon is no longer a factor; and

(2) Type faces do not require cleaning as frequently.

c. Use of carbon ribbons will lessen the security hazard (and the inconvenience) of failing to remove and store once-used typewriter ribbons for overnight security. Reference:

25X1

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Assistant Executive Officer
DD/P

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NOTS 2890-EE-1P-63 (1) Electric, 13" sawage, 9/10/62
elite type, carbon &
fabric ribbon.

EE 6890-EE-1P-63 (1) Typewriter, NP, electric 9/18
60 cy 110 volt, 13" sawage
SEM,

25X1A

Reg. No

Wanderer

SSA
Release

DODS - Typewriter, electric, IBM,
ESO will requisition this.
* For Gen. Cabell.

6805-6806-63

11/23/62

2 IBM Elite Elite
18" carriage, standard keyboard

07

~~6A05-606-63~~

7

~~IBM Electric Typewriter~~

0251A

2 1000 Series Typewriter
13" carriage, #4119 Model C,
6890-001-63

8/13/62

LE

6890 - 14 - 63

8/27/62

25X1

IBM - 14" carriage,

F1

100-22-15-43

7/4/62

ILLEGIB

4890-EE-16-63

LE

(1) NP, electric IBM, 110 volt, 60 cycle, gray, pitch 21

9/7/62

25X1

<u>CS</u>	<u>REQ</u>	<u>VOU: HPL</u>	<u>RECEIVED</u>
Comm	6890-115-10-62	62-14193	11/21/61

NOTE: agreed to provide 7 type style IBM cards and paper carbon ribbon feed in lieu of carbon A 10 type

~~PG~~ ~~2120-1020-1000~~

PG 6890-577-62 5/23/62

2 IBM Executive, 13" carriage

* approval was necessary because of the executive model.

TFW 6890-TFW-4-62 5/24/62

Justification by
Typewriter, Executive model, 13"

TFW 6890 74W-8-62 (No copy retained)
Item 2 approved - IBM standard typewriter,
nonportable, electric, 11 x 13

Register

@S

Reg

Voucher

SSA
Release

EE

6805-EE-12-62

10/10/61

25X1

2 IBM

Type style 21

IO

6890-IO-316-62

10/23/61

ILLEGIB

WH

11/7

WE

30014-3238-62

11/8

Reg. called for elec. grounds (make not
start) elec. [redacted] (NE/LOG) advised

unofficially Underwood desired

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REGISTER

<u>CS</u>	<u>REQ</u>	<u>Voucher</u>	<u>SSA Release</u>
EE	994 B-EE-1-62	62-11004	8-1-61

Remarks: Requisition calls for Elec. Model IBM Modem Type. Typewriter for EE front office. [] requested that requisition be returned to him with info on routing sheet re [] limitations on type styles.

Remarks: EE returned requisition revised to request procurement of new Model typewriter equipped with [] type style which is acceptable to [] office) 8-3

WH - The requisitions (994 B-WH-43-61 and 1-62) called for IBM Code 21 & Remington Code 516-10 type styles. However, [] advised of a long delay in obtaining such styles and that machines urgently needed for work which does not ordinarily enter in the Central Retrieval System. Electric typewriters with Elite type style immediately available from Agency stock. Authorized [] to change reqs. to Elite under these conditions. [] 8/8/61

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Approved For Release 2006/10/17 : CIA-RDP68-00140R000100140006-9

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Approved For Release 2006/10/17 : CIA-RDP68-00140R000100140006-9

Register

(2)

CS
EE

Reg. No.
994-B-EE-29-61
994 B-EE-31-61

Voucher No
61-22154
61-22442

Released by
SSA
5/16
5/16

Remarks: Change of type style to Code 21,
and paper carbon ribbon acceptable
to

25X1

F1/D

2301-F1/BF-170-61

61-22775

5/16

Remarks: Type style Code 21 originally
selected by F1/D is satisfactory

FE

999-BFE-416-61

61-22802

5/16

Remarks: Type style Code 21 acceptable
to FE per

25X1

O/S

916-441-61

61-23015

5/22

Remarks: The criteria established by
re DDP typewriter is not applicable to
DDS components

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EE

994B-EE/35-61

61-22807

5/22

Remarks:

Register

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Registrations for Electric Typewriters

<u>Requesting Office</u>	<u>Registration No</u>	<u>Voucher No</u>	<u>Released by SSA</u>
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Cover

994B-CCS-20-61

61-22538

5/16

Remarks: [] reported that the
type style - Elite Code 02 - was
required by reason of non-official type
correspondence. Exception acceptable to

[]

NE

994B-NE-3554-61

61-22488

5/16

Remarks: Change to type style Code 21
and paper carbon ribbon acceptable to
Mr Kirkpatrick

RI

994-B-RIJ-0239-61

61-22248

5/16

994-B-RIJ-0238-61

61-22247

5/16

Remarks: Change of type style to Code 21,
and paper carbon ribbon acceptable
to []

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TRANSMITTAL SLIP		DATE	23 Jun 61
TO: 			
ROOM NO.			
2127		I	
REMARKS:			
<p>I'm returning your catalogues. The type faces we think most suitable for good photographic reproduction are:</p> <div style="border: 1px solid black; width: 300px; height: 30px; margin: 10px auto;"></div> <p>both marked with paperclips in the catalog.</p>			
FROM:			
ROOM NO.	BUILDING	EXTENSION	
2119	Curie	3178	
FORM NO. 241 1 FEB 55		REPLACES FORM 36-8 WHICH MAY BE USED. GPO : 1957-O-439445 (47)	